

**EXECUTIVE BOARD MINUTES – 15 January 2015**  
**TRANSPORTATION PORTFOLIO**

**EXB117 MERSEY GATEWAY PROJECT - OFFICER DELEGATION**

The Board considered a report of the Strategic Director, Policy and Resources, on revised Officer Delegation for the Mersey Gateway Project.

The Board was reminded that at its meeting on 19 October 2011, the Council had resolved to accept the conditional funding offer in relation to the Mersey Gateway Project. One of the further resolutions was to “delegate to the Chief Executive in consultation with the Leader of the Council, the Portfolio Holder for Resources and the Portfolio Holder for Transportation, the power to take all reasonable steps necessary to achieve the delivery of the Mersey Gateway Project’.

Since then, it was noted that matters had moved on, and the Leader of the Council and the Portfolio Holder for Resources were both members of the Mersey Gateway Crossings Board. Furthermore, the Council’s Chief Executive had also been appointed as Chief Executive for the Crossings Board. In order to avoid any possible conflict of interest arising, it was now suggested that the Officer Delegation be amended to give the power to the Strategic Director, Policy and Resources, in consultation with the Portfolio Holder for Transportation. This would only be in so far as Officer Delegations were concerned. Where a matter required a decision from Executive Board, then a report would be taken to Members in the usual way. However, Members noted that there would be a number of routine matters which would not require the attention of Executive Board, and it was those to which the report related.

**RESOLVED:** That Officer delegation be given to the Strategic Director, Policy and Resources, in consultation with the Portfolio Holder for Transportation, to take all reasonable steps necessary to achieve the delivery of the Mersey Gateway Project.

Strategic Director  
- Policy &  
Resources

## EXECUTIVE BOARD MINUTES – 12<sup>th</sup> February 2015

### ENVIRONMENTAL SERVICES PORTFOLIO

#### EXB122 HOUSEHOLD WASTE & RECYCLING COLLECTION POLICY - KEY DECISION

The Board considered a report of the Strategic Director, Communities, which provided a draft updated Household Waste Recycling and Collection Policy (the Policy).

The Board was advised that the draft updated Policy did not introduce any new policies or collection regimes, but had been reviewed to reflect current service provision, policies or other decisions of the Council. It brought up to date the previous policy and reflected innovations which had been introduced, as well as recording minor changes in practice.

The Board noted that the updated draft Policy had been considered by members of the Environment and Urban Renewal Policy and Performance Board at its meeting on 28 January 2015, and had recommended adoption of the Policy, which was attached at Appendix 1.

#### Reason(s) for Decision

It was important that the Council's Household Waste and Recycling Collection Policies remained fit for purpose in order to support the Council in meeting its waste related objectives, and to ensure that the service continued to be delivered as efficiently and effectively as possible.

#### Alternative Options Considered and Rejected

The Council had a wide range of options available in relation to its waste collection policies and service standards. The options available were considered by members of the Waste Management Working Party, who were tasked by the Environment and Urban Renewal Policy and Performance Board, to review the Council's policies and service standards relating to the collection of household waste. The work carried out by the Working Party included research into

the approaches adopted by other local authorities and took into account local circumstances within Halton.

Implementation Date

12 February 2015.

RESOLVED: That the Household Waste and Recycling Collection Policy, attached at Appendix 1, be approved and adopted.

Strategic Director  
- Communities

**EXECUTIVE BOARD – 26<sup>th</sup> February 2015**

**ENVIRONMENTAL SERVICES PORTFOLIO**

**EXB132 THE WASTE (ENGLAND AND WALES) (AMENDMENT) REGULATIONS 2012 COMPLIANCE ASSESSMENT**

The Board considered a report of the Strategic Director, Communities, which advised Members of the requirements of the Waste (England and Wales) (Amendment) Regulations 2012 (the Regulations), and to seek endorsement of the outcome of the assessment of the Council's household waste collection system.

The Board was advised that from 1 January 2015, waste collection authorities must collect waste paper, metal, plastic and glass separately. Some exceptions to this requirement were set out in the report. However, the aim of the Regulations was to maximise the economic opportunities and environmental benefits associated with higher quality recycling.

It was reported that there was no statutory guidance on how to interpret the separate collection requirement or to implement the Regulations. A 'Waste Regulations Route Map' had been produced to act as a framework to guide waste collection organisations in meeting requirements. Further details of the Route Map were set out in the report for Member's information. Using the Route Map, an assessment of the Council's compliance with the Regulations had been carried out, with full details of the assessment attached at Appendix 2.

RESOLVED: That

- 1) the outcome of the assessment of the Council's co-mingled recycling collection system which

Strategic Director  
- Communities

demonstrates the Council's compliance with Regulations 12 and 13 of the Waste Regulations (England and Wales) 2011 (Amended 2012), be approved; and

- 2) a re-evaluation of the Council's methodology for the separate collection of paper, glass, plastics and metals be undertaken in three year's time, or at any time should there be any significant change in circumstances, which may affect the Council's position on separate collections.

## **RESOURCES PORTFOLIO AND PHYSICAL ENVIRONMENT PORTFOLIO**

### **EXB134 DISPOSAL OF FORMER HALTON VILLAGE HALL**

The Board considered a report of the Strategic Director, Children and Enterprise and the Strategic Director, Policy and Resources, on the proposed disposal of the former Halton Village Hall, Runcorn.

The Board was informed that the former Halton Village Hall was declared surplus to requirements and would be brought forward for disposal by the Executive Board at its meeting on 23 September 2013. The property had been gifted in 1903 and held in trust by the then Halton Parish Council (which was the area around Halton Village as opposed to the Borough of Halton). Members were then advised that when the Parish Council ceased to exist, the powers passed to the Borough Council.

It was reported that the last tenant vacated the premises in June 2011. The property was in a poor condition and would be in need of a substantial refurbishment before it could be re-occupied. The Board was advised that the provisions of the trust were such that if the Council decided not to use the property for the specific purposes (set out in the report), then the property could be disposed of, with the proceeds used for the purposes of the Trust. This was suggested as including an allocation towards education, recreation or religious purposes within Halton Village.

**RESOLVED:** That

- 1) the property is no longer convenient for the purposes of the Trust and should be brought forward for disposal;
- 2) the sale proceeds used for the purposes of the Trust, be allocated towards education, recreation or religious purposes within Halton Village. Any

Strategic Director  
- Children and  
Enterprise and  
Strategic Director  
- Policy and  
Resources

- funds could be managed through the arrangements for Area Forum grant;
- 3) the Operational Director, Economy, Enterprise and Property and the Operational Director, Legal and Democratic Services, be authorised to distribute the proceeds of sale as directed by the Board; and
  - 4) the Operational Director, Economy, Enterprise and Property, be authorised to arrange for all required documentation to be completed to the satisfaction of the Operational Director, Legal and Democratic Services.

**COMMUNITY AND SPORT PORTFOLIO,  
ENVIRONMENTAL SERVICES PORTFOLIO AND  
PHYSICAL ENVIRONMENT PORTFOLIO**

**EXB135 REVIEW OF FEES AND CHARGES**

The Board considered a report of the Strategic Director, Communities, on proposals to increase fees and charges for services which came under the control of the Communities Directorate.

The Board was advised that the review of fees and charges had been carried out as part of the budget preparations for 2015/16. It was proposed that existing fees and charges be increased in line with inflation. Members were advised that it was proposed to introduce an individual charge for the use of bowling greens with an Adult and Junior rate of £25 and £12.50 respectively, per annum.

RESOLVED: That the proposed fees and charges, as set out in the report, but with the proposed individual charges for use of bowling greens, be agreed for 2015/16.

Strategic Director  
- Communities

**EXB136 SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

The Board considered:

- (1) whether Members of the press and public should be excluded from the meeting of the Board during consideration of the following items of business in accordance with Sub-Section 4 of Section 100A of the Local Government Act 1972 because it was likely that, in view of the nature of the business to be considered, exempt information would be disclosed, being information defined in Section

100 (1) and paragraph 3 of Schedule 12A of the Local Government Act 1972; and

- (2) whether the disclosure of information was in the public interest, whether any relevant exemptions were applicable and whether, when applying the public interest test and exemptions, the public interest in maintaining the exemption outweighed that in disclosing the information.

RESOLVED: That as, in all the circumstances of the case, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Sub-Section 4 of Section 100A of the Local Government Act 1972 because it was likely that, in view of the nature of the business, exempt information would be disclosed, being information defined in Section 100 (1) and paragraph 3 of Schedule 12A of the Local Government Act 1972.

## **PHYSICAL ENVIRONMENT PORTFOLIO**

### **EXB137 3MG INFRASTRUCTURE - KEY DECISION**

The Board considered a report of the Strategic Director, Children and Enterprise, which provided an update on the procurement works of the 3MG HBC Fields development site, and which also sought to amend the Capital Programme allocation.

The report set out the previously approved Regional Growth Fund funding towards the rail sidings project and the appointment of Project Managers by the Board in March 2013. The report sought approval for an amendment to the Capital Programme to increase the allocation for the construction of the rail infrastructure and associated costs.

RESOLVED: That

- 1) Council be recommended to approve a revision in the Capital Programme for £2.3m for the construction of the rail infrastructure to 3MG HBC Fields;
- 2) Council secure a rail operator to manage the rail infrastructure; and
- 3) the Chief Executive, in consultation with the

Strategic Director  
- Children and  
Enterprise

Leader and the Portfolio holders for Physical Environment, Transportation and Resources, be authorised to take such action as he judges necessary to implement the 3MG HBC Field rail infrastructure.